

**GROWTH, ECONOMIC DEVELOPMENT AND COMMUNITIES CABINET COMMITTEE
WORK PROGRAMME 2020/21**

(Members agreed that the number of jobs being created through the work being undertaken in the reports presented to the Cabinet Committee should appear at the top of each report where appropriate)

Item	Cabinet Committee to receive item
Portfolio Dashboard	At each meeting
Final Draft Budget	Annually (January)
Annual Equality and Diversity Report	Annually (June/July)
Risk Register – Strategic Risk Register	Annually (March)
Strategic Delivery Plan Monitoring	Bi-annual (6 monthly) – November and May
Regional Growth Fund Monitoring	Bi-annual reporting (6 monthly) – November and May
Work Programme	At each meeting
Programme of Visits to Districts	At each meeting

FRIDAY 17 JANUARY 2020

No.	Item	Key Decision	Date added to WP	Additional Comments
1	Intro/ Web announcement (Standing Item)	NO		
2	Membership	NO		
3	Apologies and Subs (Standing Item)	NO		
4	Declaration of Interest (Standing Item)	NO		
5	Minutes (Standing Item)	NO		
6	Verbal Update (Standing Item)	NO		
7	Kent Developers Group (Report and Presentation)	NO		
8	Draft MTFP and Budget Consultation	NO		
9	Library, Registration & Archive Strategy Implementation Update	NO		
	Trading Standards prep for transition	NO	added at 30 Sept agenda setting – Mike Hill	
	Role of intelligence in informing Trading Standards work	NO	added at 30 Sept agenda setting – Mike Hill	
	Update on current economic situation following impact of covid-19	NO	added at 30 Sept agenda setting – Dara Farrell	
10	District Visits Programme 2021 (Standing Item)	NO		
11	Work Programme (Standing Item)	NO		

TUESDAY 10 MARCH 2020

1	Intro/ Web announcement (Standing Item)	NO		
2	Apologies and Subs (Standing Item)	NO		
3	Declaration of Interest (Standing Item)	NO		
4	Minutes (Standing Item)	NO		
5	Verbal Update (Standing Item)	NO		
6	Performance Dashboard (Standing Item)	NO		
7	Risk Report	NO		
8	Kent and Medway fund Monitor Report	NO	30/01/2020	
9	Update report on a range of emergency planning work outside of Brexit preparations	NO		Moved from E&T to GED&C
10	No Use Empty	NO	30/01/2020	
11	Rural Economy	NO	30/01/2020	
12	Digital Autopsy		Moved from Nov to March at 30 Sept agenda setting	
13	Work Programme (Standing Item)	NO		

THURSDAY 7 MAY 2020 (Cancelled due to COVID)

1	Intro/ Web announcement (Standing Item)	NO		
2	Apologies and Subs (Standing Item)	NO		
3	Declaration of Interest (Standing Item)	NO		
4	Minutes (Standing Item)	NO		
5	Verbal Update (Standing Item)	NO		
6	The development of the new Kent Design Guide (report and presentation)	NO	05/02/20	Requested by Richard Kidd
7	Performance Dashboard (Standing Item)	NO		
8	Regional Growth Fund Monitoring	NO		
9	Kent Export Finance Scheme	NO	12/03/2020	Requested by Steve Samson
10	Enterprise and Productivity Strategy	NO	30/01/2020	
11	East Kent opportunity based at Manston	NO	30/01/2020	
12	Library Extra Pilot Evaluation – update report	NO	28/11/2019	
13	Investigations and Enforcement update	NO	12/07/2019	
14	Turner Prize	NO	30/01/2020	
15	District Visits Programme 2021 (Standing Item)	NO	Moved at 30 Sept agenda setting	
16	Work Programme (Standing Item)	NO		

FRIDAY 3 JULY 2020

1	Intro/ Web announcement (Standing Item)	NO		
2	Apologies and Subs (Standing Item)	NO		
3	Virtual Meeting Protocol			To be agreed by Cabinet Committee
4	Declaration of Interest (Standing Item)	NO		
5	Minutes (Standing Item)	NO		
6	Verbal Update (Standing Item)	NO		
7	Decision Summary Report	NO		
8	Performance Dashboard (Standing Item)	NO		
9	20/00063 - SELEP GPF Loans schemes	YES		
10	East Kent Opportunities	NO		Raised by Matt Hyland for May Committee which was cancelled
11	Economic Recovery Plan	NO		
12	Tourism Business Support	NO		
13	Growth Hub Support	NO		
14	Work Programme (Standing Item)	NO		
FRIDAY 25 SEPTEMBER 2020				
1	Intro/ Web announcement (Standing Item)	NO		
2	Apologies and Subs (Standing Item)	NO		
3	Declaration of Interest (Standing Item)	NO		
4	Minutes (Standing Item)	NO		
5	Verbal Update (Standing Item)	NO		
6	Performance Dashboard (Standing Item)	NO		
7	Visitor Economy Updates	NO		Invite Visit Kent to present the work they have been doing with KCC's support.
8	Local Growth Fund Round 3b Third Party Scheme – East Malling Advanced Technology Horticultural Zone	YES		Chis Seamark
9	investment of Getting Building Funding in KCC-delivered projects	YES		Decision taken between meetings – will be reported to GEDCC
10	Investment of Getting Building Funding in third-party projects	YES		Sarah Nurden
11	Kent and Medway Covid-19 Economic Recovery Dashboard (report and presentation)	NO		David Smith
12				
13	Renewal and Resilience Plan (will include employment task force)	NO		David Smith
14	Recovery of front-line community services	NO		Stephanie Holt-Castle, James Pearson
15	No Use Empty – Affordable and Social Housing split	NO		Steve Grimshaw
16	Annual Equality and Diversity Report	NO		Stephanie Holt-Castle, Sarah Beddingfield
	Decision taken between meetings	NO		Theresa Warford

17	Work Programme (Standing Item)	NO		
TUESDAY 17 NOVEMBER 2020				
1	Intro/ Web announcement (Standing Item)	NO		
2	Apologies and Subs (Standing Item)	NO		
3	Declaration of Interest (Standing Item)	NO		
4	Minutes (Standing Item)	NO		
5	Verbal Update (Standing Item)	NO		
6	Performance Dashboard (Standing Item)	NO		
7	Strategic Delivery Plan Monitoring	NO		
8	Kent Design guide – PROVISIONAL key decision, FED awaited	YES		
9	Digital Autopsy (key decision)	YES	06/04/2020	Johnathon White
10	Kent and Medway Business Fund	NO		Bi-annual report, Mr Carter to introduce
11	Regional Growth Fund Monitoring	NO		
12	District Visits Programme 2020 (Standing Item)	NO		
13	Work Programme (Standing Item)	NO		
TUESDAY 19 JANUARY 2021				
1	Intro/ Web announcement (Standing Item)	NO		
2	Apologies and Subs (Standing Item)	NO		
3	Declaration of Interest (Standing Item)	NO		
4	Minutes (Standing Item)	NO		
5	Verbal Update (Standing Item)	NO		
6	Performance Dashboard (Standing Item)	NO		
7	Kent Foundation (Presentation)	NO		David Smith
8	District Visits Programme 2020 (Standing Item)	NO		
9	Work Programme (Standing Item)	NO		
TUESDAY 23 MARCH 2021				
1	Intro/ Web announcement (Standing Item)	NO		
2	Apologies and Subs (Standing Item)	NO		
3	Declaration of Interest (Standing Item)	NO		
4	Minutes (Standing Item)	NO		
5	Verbal Update (Standing Item)	NO		
6	Performance Dashboard (Standing Item)	NO		
7	District Visits Programme 2020 (Standing Item)	NO		
8	Work Programme (Standing Item)	NO		

TUESDAY 15 JUNE 2021

1	Intro/ Web announcement (Standing Item)	NO		
2	Apologies and Subs (Standing Item)	NO		
3	Declaration of Interest (Standing Item)	NO		
4	Minutes (Standing Item)	NO		
5	Verbal Update (Standing Item)	NO		
6	Performance Dashboard (Standing Item)	NO		
7	District Visits Programme 2020 (Standing Item)	NO		
8	Work Programme (Standing Item)	NO		

Items for Consideration that have not yet been allocated to a meeting	
Update report on the tourism sector (requested at GED&C on 3 July 2020)	Date TBC
No Use Empty Scheme—Affordable and Social Housing (requested at GED&C on 3 July 2020)	Date TBC
Healthy New Town (Kenneth Keogh & Allison Duggal) – report and presentation	Date TBC

Otterpool Garden Town	Date TBC
Mayflower Event	Date TBC
Theme Park project on Swanscombe Peninsula – regular updates (The London Resort Company Holdings (LRCH) regeneration project)	Date TBC
Ebbsfleet Development Corporation	Date TBC
Faversham Creek Bridge – update report	Date TBC
Enterprise and Productivity Strategy (on-going)	Date TBC
European Funding (further update requested at GED&C CC 28/11/2019)	Date TBC
Update Report on consultation of the shared prosperity fund (requested at GED&C Committee on 17 January 2020)	Date TBC
Apprenticeships and update on the Carillion Apprenticeship adoption grant	Date TBC
South East Local Enterprise Partnership (SELEP's) Strategic economic plan	Date TBC
Artificial Intelligence (Kent and Medway Enterprise and Productivity Strategy)	Date TBC
The effectiveness and efficiency of Solar and wind energy	Date TBC
New Developer Contributions Guide s106	Date TBC
Gypsy and Traveller Service Charge and Rent Setting Policy (Decision)	Date TBC
Gypsy and Traveller: Pitch Allocation and Site Management Policy (Decision)	Date TBC
Gypsy and Traveller: Unauthorised Encampment Strategy	Date TBC
Locate in Kent – to attend and present	Date TBC